To: LEE, LILY[LEE.LILY@EPA.GOV]

From: Chesnutt, John

Sent: Mon 5/23/2016 8:02:01 PM
Subject: Fwd: scheduling a conference call

I think Angeles should participate if her schedule permits.

Begin forwarded message:

From: "Pettijohn, Julie@DTSC" < Julie.Pettijohn@dtsc.ca.gov >

Date: May 23, 2016 at 11:41:38 AM PDT

To: "Chesnutt.John@epa.gov" < Chesnutt.John@epa.gov>, "LEE, LILY"

<<u>LEE.LILY@EPA.GOV</u>>

Cc: "Bacey, Juanita@DTSC" < <u>Juanita.Bacey@dtsc.ca.gov</u>>

Subject: scheduling a conference call

Hi Lily and John,

Nina, Roger Kintz and Ana Mascarenas and I met briefly by phone on Friday to discuss the Hunters Point Naval Shipyard project, including the last EJ task force meeting (Lily, thanks so much for the draft meeting notes, very helpful), past conversations/communication our staff has had with yours about 'next steps,' particularly as it relates to the Tetra Tech issue, UCSC's presentation, etc.

Roger recommended that we set up a joint DTSC-EPA call the week of 6/6 where Nina and I would work with you to come up with a mutually agreeable agenda.

If that is agreeable to you, please provide some dates/times for the week of 6/6 that you could be available for a telephone conference call. I'm thinking at least 1 hour in duration, but perhaps a bit longer depending on the extent of the agenda (1.5 hours?).

If you would like to invite John's supervisor to also attend, please feel free to do so. I would need to then give Janet Naito (my supervisor) the opportunity to attend as well.

I'm 'ghost writing' this for Nina who would typically reach out to you both. Nina is out this week on vacation and I didn't want to wait until she returned to get on your calendars – she was afraid your schedules would be filled by then.

Once received, I'll share your availability with Roger and Ana to figure out the best time when we can all meet & one of us will get back to you with the invite & call details.

At this point, our staff would likely be available at 8:30 or 9 am on 6/8 or the lunch hour on the same day (not ideal). Otherwise, 6/10 1 pm or 1:30 pm. Do these work? Do you have other suggestions? (I know that Janet and I are busy all day on 6/6).

Please advise. Thanks!

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